Provenance
REPRODUCTIVE PSYCHOLOGY

Working with Provenance

A clinic operations sheet — referrals, timelines, and what to expect

This sheet is for the people who will work with us day to day — third-party reproduction coordinators and program administrators. It covers how to refer a candidate, what happens next, when you will hear from us, and how fees and results are handled. Evaluation services open January 2027; onboarding for clinic partners runs through November and December 2026.

HOW TO REFER

- Send the referral to drbrianragsdale@gmail.com: candidate name and contact information, your internal donor ID, and any deadline we should know about.
- We acknowledge every referral within one business day and issue the deposit invoice ($250). The evaluation slot is reserved when the deposit is paid.
- Nothing is asked of the candidate until the deposit is in; intake invitations go out from us, under Provenance's name.

THE TIMELINE YOU CAN PLAN AROUND

- Days 1–3: candidate completes informed consent and intake history through our secure portal.
- Days 3–5: PAI testing completed online; validity screened. If a protocol is invalid, you hear from us then — not at report time.
- Days 5–8: clinical interview (the candidate books within a window we send with the testing invitation).
- Report: delivered within two weeks of the completed interview and testing, after quality-assurance review. The balance ($250) is due on completion of the interview and testing; the report is released on payment.
- Status: we write at four milestones — intake complete, testing complete, interview complete, report delivered. You never have to chase us for a status.

FEES AND INVOICING

- $500 per evaluation: $250 deposit to schedule, $250 on completion of interview and testing.
- Missed appointments: we notify you the same day. One rebooking is included within the deposit; the services agreement sets out the cancellation terms.
- Retainer arrangements are available for steady referral volume — priority scheduling and consolidated invoicing, on 30 days' notice either way.

RESULTS, INCLUDING THE HARD ONES

- Every report ends in one of four recommendations — Recommended, Recommended with Conditions, Deferred, Not Recommended — with the basis documented.
- On a Deferred or Not Recommended result, we are available for a brief call with your medical director to walk through the reasoning. What would change a deferral is stated in the report itself.

- Candidate-facing communication stays with your program. We evaluate and report; we do not deliver results to candidates.

RUSH CASES AND PROBLEMS

If a cycle date is pressing, tell us at referral. We will say honestly whether we can meet it rather than promise and miss. If anything in a case concerns you — a candidate who mentions us by name, a deadline that moved — one email reaches the founder directly; Provenance is clinically directed, and operational problems get a clinician's answer, not a ticket queue.

ONBOARDING CHECKLIST (NEW CLINICS)

- Sign the services agreement (fee, turnaround, and report-release terms in one document).
- Tell us your report-format preferences and your medical director's standing questions, if any.
- Name your referral contacts on both sides. Send a first referral when ready.

Provenance Reproductive Psychology

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